

**INVITATION LETTER**  
**ANNUAL INVESTORS GENERAL MEETING**  
**VCBF TACTICAL BALANCED FUND**

Vietcombank Fund Management (“VCBF”) is pleased to invite you to attend the Annual Investors General Meeting of VCBF Tactical Balanced Fund (“Meeting”) which will be organized as an online meeting. **Time: 13:45, Friday, 14 April 2023**

**A. To attend the online Meeting, please kindly follow the steps below:**

1. Access the link: [https:// vcbfc.bvote.vn](https://vcbfc.bvote.vn)
2. Log into the system with ID card number that you use to register to buy Fund certificates and Password below (Investors please do not share your Password information to others for privacy). The Meeting will be conducted in Vietnamese only.
3. **Password:**
4. If you cannot log in, please call the following numbers or email for instructions:
  - In Hanoi: **(84-24) 39364540 (Hotline) - 038 9055689 (Ms. Quynh)**
  - In HCMC: **(84-28) 38270750 - 039 9807309 (Ms. Duyen)**
  - Email: [cs@vcbf.com](mailto:cs@vcbf.com)

**B. Proxy:**

In case you cannot attend the Meeting, please fill in the attached proxy form to authorize (i) one of the Fund Representative Board members or (ii) one of VCBF’s Management Board members or (iii) your representative. In case of (i) or (ii), the proxy form should be sent to VCBF at Fax: **(84-24) 39364542** or **(84-28) 38270751** or scanned and sent to email: [info@vcbf.com](mailto:info@vcbf.com). Then please kindly send the original form to VCBF at the following address before 10 April 2023:

**Vietcombank Fund Management**  
**15<sup>th</sup> Floor, Vietcombank Tower, 198 Tran Quang Khai Street, Hoan Kiem District, Ha Noi**

**C. Meeting documents:**

Meeting documents can be downloaded from the VCBF website at the below link:

<https://www.vcbf.com/en/investor-relations/investors-general-meeting-vcbf/investors-general-meeting-2023/>

We hope you to manage attending the Meeting or sending a Proxy form so that we have enough quorum to conduct the Meeting. By doing so, Investors will have the opportunity to discuss with the Fund Manager about the Fund's investment strategy and help save costs, time and efforts because we will not have to convene the 2<sup>nd</sup> Meeting.

We look forward to welcoming you to the Meeting.

**VIETCOMBANK FUND MANAGEMENT**

Attached docs:

- Notice and Agenda
- Proxy form

Vu Quang Dong  
Chief Executive Officer