



Global Knowledge. Local Expertise

VCBF FIXED INCOME FUND
C/O VIETCOMBANK FUND MANAGEMENT,
STATE SECURITIES COMMISSION LICENCE NO.: 40/GCN-UBCK DD 09.08.2019
To the Attention of the Investors of VCBF Fixed Income Fund (“VCBF-FIF”):

**NOTICE AND AGENDA OF
ANNUAL INVESTORS GENERAL MEETING
ON 15 APRIL 2020**

Hanoi, 20 March 2020

NOTICE IS HEREBY GIVEN that the annual Investors General Meeting (“the IGM”) of VCBF-FIF will be held in **online meeting format** on Wednesday, 15 April 2020 at 13:45 pm and include the following expected content:

AGENDA

Session 1: Online Registration and Opening Ceremony

13:45 – 14:15 Online Registration

- 14:15 – 14:30**
- Report on quorum of Investors attending the Investors General Meeting.
 - Approval agenda and contents of the IGM.
 - Approval of secretariat and voting committee.
 - Opening Speech.

Session 2: Update and discuss the Fund’s operation

- 14:30 – 15:00**
- Report on the Fund’s operations and audited financial statements as at 31 December 2019.
 - Update Fund’s operations as at 31 March 2020.

Session 3: Reports and Voting

15:00 – 15:15 **Reports**

- Report on supervisory operation of the Supervisory Bank for the year 2019 for the Fund; and
- Report of Fund Representative Board for the year 2019 for the Fund.

15:15 – 15:45 **Voting to approve resolutions on**

- Approval of the audited financial statements for the year 2019 of the Fund;
- Delegation of authority to the Fund Representative Board to decide several issues on behalf of the IGM; and
- Resolution to amend the Charter of the Fund.

15:45 – 16:30 **Investors’ Questions and Answers**

16:15 – 16:45 **Tea Break**

16:45 – 16:55 **Approval of the Meeting’s Minutes and Meeting’s Resolutions
Closing Ceremony**

Yours faithfully,

Vu Quang Dong
Chief Executive Officer